

BRANCHBURG TOWNSHIP PUBLIC SCHOOLS
Branchburg, New Jersey

Job Description

Teacher

- I. Title: Teacher

- II. Qualifications: Holds or is eligible for a New Jersey instructional certificate with appropriate teaching endorsement.
Demonstrated knowledge of effective teaching methods and developmentally appropriate classroom activities.
Demonstrated knowledge of subject matter.
Ability to maintain a positive learning environment.
Strong interpersonal and communication skills.

- III. Primary Function: Responsible for teaching assigned students in accordance with system-wide goals and curriculum objectives and for performing other duties within the scope of his/her employment and certification.

- IV. Reports to: Building principal and, if so designated by the superintendent or principal, other appropriate personnel such as assistant principal, department head/coordinator, system-wide director/supervisor.

- V. Supervises: Students and, when assigned, student teachers and classroom aides.

- VI. Major Duties and Responsibilities:
 - 1. Demonstrates the necessary teaching skills and personal characteristics to carry out the philosophy and program of instruction of the Branchburg Township Public Schools:
 - a. Plans effectively
 - b. Uses appropriate methods and materials
 - c. Provides motivation and challenge
 - d. Establishes a classroom atmosphere which encourages learning
 - e. Demonstrates interest in each child as an individual
 - f. Analyzes student progress to improve instruction
 - 2. Keeps parents informed of their child's progress and works with them to resolve pertinent problems.
 - 3. Uses evaluation for self-improvement; carries out supervisory directions; carries out individual professional improvement plan developed with supervisor.
 - 4. Maintains a high level of competence in teaching field(s) and keeps abreast of developments in content and methodology.
 - 5. Works to achieve state core curriculum standards and district educational goals and objectives by promoting active learning in the classroom using board adopted curriculum and other appropriate learning activities.

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6. Becomes knowledgeable about I.E.P.'s and the needs of special students, and carries out all recommendations as they apply to instruction and the educational environment.
 7. Works for harmonious relationships with students, colleagues, and parents.
 8. Works to ensure that classroom and school environments foster respect for differences and valuing of diversity (i.e., race, gender, etc.).
 9. Attends and participates in faculty, departmental, grade-level, and team meetings; assists in curriculum development and selection of materials.
 10. Contributes to the efforts to accomplish system-wide goals (e.g., academic improvement projects) and special school objectives.
 11. Supervises student behavior in corridors, lunchroom, and school grounds as commonly expected of all staff members and as individually assigned.
 12. Assists in upholding and enforcing school rules, administrative regulations, and Board Policy.
 13. Has integrity and demonstrates good moral character and initiative.
 14. Attends back-to-school night.
 15. Performs other duties within the scope of his/her employment and certification as may be assigned.
- VII. Terms of Employment: Work year and salary to be determined by the Board consistent with the terms of any applicable negotiations agreement.
- VIII. Evaluation: In accordance with state regulations, Board of Education policy, agreement between Board of Education and the Branchburg Township Education Association.